

RESOLUTION NO. 23 - 10

Department of Motor Vehicles

Destruction of DMV's Records

WHEREAS, Idaho Code §31-871 provides for the classification of county records as "permanent," "semi-permanent," or "temporary," and;

WHEREAS, Bonner County DMV Office has reviewed Idaho Code §31-871 and the Idaho Association of Counties County Record Retention Schedule; and

WHEREAS, Bonner County DMV Office has reviewed its stored files/documents and identified whether they are "permanent," "semi-permanent," or "temporary" as described in subsections (l)(b), (c), or (d) of Idaho Code §31-871; and

WHEREAS, Bonner County DMV Office has prepared a list of DMV records, which it proposes to have destroyed at this time, a copy of which is attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Bonner County, that Bonner County DMV is hereby authorized to destroy the files listed in Exhibit "A" attached hereto.

ADOPTED as a Resolution of the Board of Commissioners of Bonner County upon a majority vote on the 7th day of February, 2023.

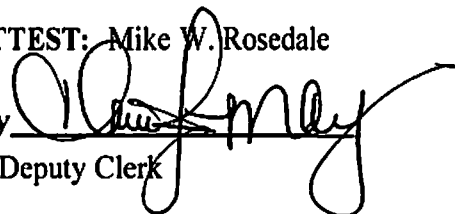
BOARD OF BONNER COUNTY COMMISSIONERS


Steven Bradshaw, Chairman


Asia Williams, Commissioner


Luke Omodt, Commissioner

ATTEST: Mike W. Rosedale

By 
Deputy Clerk

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Exhibit "A"

Department of Motor Vehicles

Resolution 23-_____

***Carbon copy of deposit slips- 2008, 2009, 2010, 2011, 2012**

***DMV paid claims- 2011, 2012, 2013, 2015, 2016**

***State reports FY 2012-2013**

***Daily balance sheets- 2012, 2013, 2014, 2015, 2016**

***Recap of office refunds- 2014, 2015, 2016, 2017**



Bonner County Department of Motor Vehicles

300 Bonner Mall Way · Ponderay, ID 83852 · Phone: 208-265-1430

February 7, 2023

DMV
ITEM #1

Memorandum

To: Board of County

Commissioners

From: Joleen Bass, DMV

Manager

Re: Resolution for Destruction of DMV Records

Idaho Code 31-871 allows for the classification of County records. It also allows for a retention schedule and destruction of these records according to the schedule. DMV has defined these records in coordination with the Prosecutor's office

I am requesting approval of the attached list of records to be destroyed.

This request and Resolution have been reviewed by:

Legal: Bullock

A suggested motion would be: **Mr. Chairman based on the information before us, I move to approve Resolution #23 - 10 authorizing the DMV Manager to destroy the DMV Office records as listed on Exhibit A.**

Recommendation Acceptance: yes no

Steven Bradshaw Date: 02-07-23
Commissioner Steven Bradshaw, Chairman

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